



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB 04172024JKGA Districtwide Generator Preventative Maintenance Services DEADLINE: April 17, 2024 @ 11:00 AM/CST

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. There will be a mandatory pre-bid meeting scheduled for this project and the responders are required to sign-in at the stated date/time and location(s) listed below.

Maintenance Warehouse- 1364 Farmville Rd. | Memphis, TN 38122 @ 10:00 AM

All site visits / walkthroughs must be coordinated between the Contractor and the School's Building Engineer.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to JaNese Graves gravesj1@scsk12.org by 11:00 AM/CST on April 10, 2024. Subject line of the email shall read "**Questions – IFB 04172024JKGA Districtwide Generator Preventative Maintenance Services.**" Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an Addendum/Q&A on Procurement's website on April 11, 2024 by EOD.

IMPORTANT DATES:

Bid Release	April 2, 2024	
Pre-Bid Meeting	April 9, 2024	@ 10:00 AM
Questions Due	April 10, 2024	@ 11:00 AM
Q & A Posted	April 11, 2024	@ EOD
Bid Due	April 2, 2024	@ 11:00 AM

Thanks,
Procurement Services
Memphis-Shelby County Schools